**Business Requirements Document Template**

1. Executive Summary

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1. Project Objective(s)

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1. Needs Statement

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1. Project Scope

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1. Requirement

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1. Project Constraints

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1. Key Stakeholders

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| Job Role | Resposibilities |
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1. Schedule

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| Project Phase | Description | Deadline |
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1. Cost-benefit Analysis

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1. Glossary

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